

**Environmental Justice Subcommittee (EJSC)  
2002-2003 Workplan and Budget**

(Version 1/22/03)

EJSC goals, Objectives, and Strategies	Timeline	Lead agency/staffperson	Budget/Resource implications
<b>Goal: Ensure Implementation Principle for Environmental Justice is integrated and met by all program elements</b>			
<b>Objectives</b>			
<i>1. EJSC, CALFED program staff, and BDPAC Subcommittees develop program-wide environmental justice goals, objectives, strategies, and performance measures (i.e. implementation of EJ Workplan) and integrate them into program workplans.</i>			
<b>Strategies</b>			
1a. Hire an Environmental Justice Coordinator for CALFED.	July 2002 to Dec 2003	<ul style="list-style-type: none"> <li>EJ Coordinator to be identified</li> </ul>	1 FTE [Six mos federal at \$60,000 and one year State at \$120,000]
1b. Convene EJ Subcommittee as the main CALFED body to develop and integrate environmental justice goals, objectives, strategies and performance measures across CALFED's programs. <sup>1</sup>	Dec 2001, convene Subcom every month through Dec 2003, with 4 regional meetings	<ul style="list-style-type: none"> <li>EJ Coordinator</li> <li>Administrative support, including Kate Hansel for budgeting, Eugenia Laychak for BDPAC coordination, CALFED admin staff for meeting logistics and additional support</li> <li>Meeting facilitation</li> <li>Travel (for staff and support), materials, facility fee, interpreters, etc for regional meetings.</li> </ul>	<ul style="list-style-type: none"> <li>EJ Coordinator = [see 1a]</li> <li>Kate Hansel = [no associated expense]</li> <li>Eugenia Laychak = [no associated expense]</li> <li>Admin staffperson = [no associated expense]</li> <li>Facilitation consultant = includes all Subcommittee meetings [\$16,000]</li> <li>Meeting expenses = 4 regional meetings [\$12,000]</li> </ul>
1c. For each meeting of the EJ Subcom, ensure participation of at least 1 CALFED program manager and appropriate Subcommittee chairs when appropriate, based on agenda	May-Aug 2002	<ul style="list-style-type: none"> <li>EJ Coordinator</li> <li>Wendy Halverson-Martin (notification to each program manager and Subcommittee Co-chairs)</li> </ul>	<ul style="list-style-type: none"> <li>Program manager = [no associated expense]</li> <li>Subcommittee Co-chairs = [no associated expense]</li> </ul>
1d. EJ Subcommittee and CALFED Programs draft goals, objectives, strategies, and performance measures for integration of environmental justice into CALFED program elements workplans with technical assistance from EJ reps on each Subcommittee, EJ Coordinator, and/or EJ Subcommittee.	May-Dec 2002	<ul style="list-style-type: none"> <li>Program managers</li> <li>Subcommittee Co-chairs and members</li> <li>Technical assistance provided by EJ reps for each Subcommittee, EJ Coordinator, and/or EJ Subcommittee</li> </ul>	<ul style="list-style-type: none"> <li>EJ Coordinator = [see 1a]</li> <li>Each program manager = [no associated expense]</li> <li>Each Subcommittee Co-chair = [no associated expense]</li> <li>Technical assistance = [no associated expense]</li> </ul>
1e. EJ Subcommittee review and public comment on draft environmental justice goals, objectives, strategies, and	Dec 2002 – March 2003	<ul style="list-style-type: none"> <li>EJ Coordinator</li> <li>Admin support (for meeting and</li> </ul>	<ul style="list-style-type: none"> <li>EJ Coordinator, Admin. Support and Facilitation = [see 1a and 1b]</li> </ul>

<sup>1</sup> Coordinate with Objective 5d

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performance measures for each CALFED program		distribution/collection of comments) • Meeting facilitation/program planning	• Public meeting [no associated expense]
1f. Submission and approval by BDPAC and Policy Group	March 2003	• EJ Coordinator • Eugenia Laychak?	• EJ Coordinator = [see 1a] • Eugenia Laychak = [see 1b]]
<b>Objectives</b>			
<b>2. Develop annual EJ workplan. The EJ Subcommittee (and EJ Coordinator) to assist programs with implementation of program-wide goals, objectives, strategies, and performance measures</b>			
<b>Strategies</b>			
2a. Convene EJ Subcommittee to review previous year's annual plan, evaluate its effectiveness using performance measures, and develop a revised annual plan and budget consistent with program-wide goals and objectives	January each year, starting 2003	• EJ Coordinator • Admin support • Kate Hansel (budget) • Eugenia Laychak (BDPAC/Policy Group liaison)	• EJ Coordinator = [see 1a] • Admin support = [see 1b] • Kate Hansel = [see 1b] • Eugenia Laychak = [see 1b]
2b. EJ Subcommittee review and public comment on draft annual plan and budget. <sup>2</sup>	Feb-August 2002	• EJ Coordinator • Admin support	• EJ Coordinator = [see 1a] • Admin support = [see 1b]
2c. Integrate annual plan goals and objectives into program workplans during program subcommittee meetings	June - August 2002	• EJ Coordinator • Program managers • Subcommittee Co-chairs • Technical assistance by EJ reps for each Subcommittee, EJ Coordinator, and/or EJ Subcommittee	• EJ Coordinator = [see 1a] • Program managers = [no associated expense] • Subcommittee Co-chairs = [no associated expense] • Technical assistance = [no associated expense]
2d. Submission and approval by BDPAC and Policy Group	Sept 2002	• EJ Coordinator • Eugenia Laychak?	• EJ Coordinator = [see 1a] • Eugenia Laychak = [see 1b]
<b>Objectives</b>			
<b>3. Ensure meaningful and substantive participation of community-based organizations and environmental justice groups in CALFED program planning, program implementation, and decision-making, including BDPAC Subcommittee and regional workgroups.</b>			
<b>Strategies</b>			
3a. Equitable representation of environmental justice on BDPAC Subcommittees	April-June 2002	• EJ Coordinator • Eugenia Laychak • Subcommittee Co-chair	• EJ Coordinator = [see 1a] • Eugenia Laychak = [see 1b] • Subcommittee Co-chairs= [no associated cost]

<sup>2</sup> Annual Plan should include cross-cutting program (i.e. community participation, PSP's, training, environmental review/documentation, etc.) and program-specific elements as well as an accompanying budget.

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3b. Ensure at least one EJ representative on each BDPAC Subcommittee	Dec 2002	<ul style="list-style-type: none"> <li>• Program managers</li> <li>• Subcommittee Co-chairs</li> <li>• Eugenia Laychak</li> </ul>	<ul style="list-style-type: none"> <li>• Program managers = [no associated expense]</li> <li>• Subcommittee Co-chairs = [no associated expense]</li> <li>• Eugenia Laychak = [see 1b]</li> </ul>
3c. Ensure equitable representation of EJ on each regional CALFED body	Dec 2002	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• Regional Coordinators (note: dependant on implementation of regional bodies)</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = [see 1a]</li> <li>• Regional Coordinators = [no associated expense]</li> </ul>
3d. Develop regional outreach and community participation workplan and strategies for Stage 1 actions	June-Dec 2002	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• Regional Coordinators (note: dependant on implementation of regional bodies)</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = (see 1a)</li> <li>• Regional Coordinators = [no associated expense]</li> </ul>
<b>Objectives</b>			
<b>4. Develop and implement a CALFED program-wide environmental justice education and technical assistance program</b>			
<b>Strategies</b>		<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
4a. Develop and present a basic presentation and overview of existing environmental justice commitments and resources for CALFED agencies and staff at BDPAC and program meetings	Sept- Dec 2002	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• EJ Subcommittee</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = [see 1a]</li> </ul>
4b. Devise and conduct needs assessment of CALFED agencies and staff to ascertain environmental justice training and technical assistance	June – Sept 2002	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• USEPA Region IX OPR</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = [see 1a]</li> <li>• USEPA Staff = [\$2,000]</li> <li>OPR = [no associated expense]</li> </ul>
4c. Using results of needs assessment, develop and implement a tailored training program to provide needed education and technical assistance to CALFED programs and staff	Sept-Dec 2002	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• USEPA Region IX</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = [see 1a]</li> <li>• USEPA Staff = [\$5,000]</li> </ul>
<b>Objectives</b>			
<b>5. Develop tools and capacity of CALFED agencies and staff to identify, avoid/mitigate, and evaluate environmental justice issues</b>			
<b>Strategies</b>			
5a. Identify/acquire source of demographic, environmental, land use, water, and other related information by watershed within CALFED's solution area	May-Dec 2002	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• Science Program?</li> <li>• USEPA or other CALFED agency</li> <li>• Resources Agency (CA Legacy Project)</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = [see 1a]</li> <li>• Science Program = [no associated cost]</li> <li>• USEPA or other source of data, technical analysis, management and including GIS system [\$150,000]</li> <li>• Resources Agency [no associated</li> </ul>

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			expense]
5b. Using demographic methods and GIS, identify low-income populations, communities of color, Tribes or others potentially impacted by CALFED's Stage 1 actions (for outreach and impact assessment purposes)	July 2002 – on-going	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• Science Program</li> <li>• USEPA or other CALFED agency</li> <li>• Resources Agency (CA Legacy Project)</li> </ul>	<ul style="list-style-type: none"> <li>• USEPA or other = [see 5a]</li> <li>• Resources Agency [no associated expense]</li> </ul>
5c. Develop an environmental justice impact assessment methodology and guidance for CALFED programs for CEQA, NEPA, and Title VI compliance	On-going	<ul style="list-style-type: none"> <li>• Science Program</li> <li>• USEPA or other CALFED agency</li> <li>• USEPA or CALEPA or other agency or department</li> </ul>	<ul style="list-style-type: none"> <li>• Resource need not defined</li> </ul>
5d. Train CALFED agencies and staff to use environmental justice impact assessment tools for all Stage 1 actions requiring environmental review	On-going	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• CALFED Environmental Compliance Section</li> <li>• Science Program</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = [see 1a]</li> <li>• CALFED Env. Compliance = [no associated expense]</li> <li>• Science Program = 'no associated expense]</li> </ul>
5e. Develop program-wide performance measures in consultation with EJ Subcommittee to evaluate CALFED's effectiveness in addressing environmental justice each year	Annually	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• Science Program</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = [see 1a]</li> <li>• Science Program = [no associated expense]</li> </ul>
<b>Objectives</b>			
<b>6. Address priority environmental justice issues in each CALFED program (identify priority issues using notes from regional EJ workshops)</b>			
<b>Strategies</b>			
6a. Designate an environmental justice liaison for each CALFED agency	May-Sept 2002	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• OPR</li> <li>• CALEPA</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = [see 1a]</li> <li>• OPR = [no associated expense]</li> <li>• CALEPA = [no associated expense]</li> </ul>
6b. Develop specific criteria, guidelines, community partnership requirements, and outreach process for program PSP's that address existing and emerging environmental justice issues faced by low-income populations and communities of color in CALFED's solution area. Identify within scope of work and budget activities to address environmental justice objectives of the project.	Next PSP development process for each program	<ul style="list-style-type: none"> <li>• Each program manager, esp. Watershed, Water Use Efficiency, Water Quality, and Ecosystem Restoration</li> <li>• EJ Coordinator</li> <li>• EJ Subcommittee</li> </ul>	<ul style="list-style-type: none"> <li>• Program managers = [no associated cost]</li> <li>• EJ Coordinator = [see 1a]</li> <li>• EJ Subcommittee = [no associated expense]</li> </ul>
6c. Develop program to address fish contamination and consumption in CALFED's solution area	May-Aug 2002	<ul style="list-style-type: none"> <li>• Ecosystem Restoration Program manager</li> <li>• EJ Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• ERP Program manager = [no associated cost]</li> <li>• EJ Coordinator = [see 1a]</li> </ul>

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6d. Develop program to address the potential adverse impacts of land retirement on low-income populations and communities of color in CALFED's solution area	May-Dec 2002	<ul style="list-style-type: none"> <li>• Ecosystem Restoration Program manager</li> <li>• EJ Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• ERP Program manager = [no associated expense]</li> <li>• EJ Coordinator = [see 1a]</li> </ul>
6e. Develop program to address the potential adverse impacts of water transfers on low-income populations and communities of color in CALFED's solution area	May-Dec 2002	<ul style="list-style-type: none"> <li>• Water Transfers Program manager</li> <li>• EJ Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Water Transfers Program manager = [no associated expense]</li> <li>• EJ Coordinator = [see 1a]</li> </ul>
6f. Develop program to address the basic water infrastructure needs of low-income populations and communities of color in CALFED's solution area	May-Dec 2002	<ul style="list-style-type: none"> <li>• Water Management Program manager</li> <li>• EJ Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Water Management Program manager = [no associated expense]</li> <li>• EJ Coordinator = [see 1a]</li> </ul>
6g. Develop program to address existing adverse water quality problems affecting low-income populations and communities of color in CALFED's solution area	May-Dec 2002	<ul style="list-style-type: none"> <li>• Drinking Water Quality Program</li> <li>• EJ Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Drinking Water Quality Program manager = [no associated expense]</li> <li>• EJ Coordinator = [see 1a]</li> </ul>
6h. Identify additional existing and emerging environmental justice issues through community outreach and workshops related to EJ Subcommittee, regional task forces, and project-specific environmental review	On-going	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator – [see 1a]</li> </ul>
6i. Provide resources for participation in Program activities.	On-going	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator – [see 1a]</li> </ul>
6j. Address issue of contract funding on reimbursable basis.	Nov. 02 – Dec. 03	<ul style="list-style-type: none"> <li>• Resources Agency</li> <li>• EJ Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator – [see 1a]</li> </ul>
6k. Availability of technical assistance in development of responses to PSP's.	On-going	<ul style="list-style-type: none"> <li>• Science Program</li> </ul>	<ul style="list-style-type: none"> <li>• Science Program manager = [no associated cost]</li> <li>• EJ Coordinator – [see 1a]</li> </ul>
6l. Develop recommendations for criteria to track funding and actions related to environmental justice in Program activities.	On-going	<ul style="list-style-type: none"> <li>• EJ Coordinator</li> <li>• Science Program</li> </ul>	<ul style="list-style-type: none"> <li>• EJ Coordinator = [see 1a]</li> <li>• Science Program manager = [no associated cost]</li> </ul>